

# Watershed Information Center & Conservancy OF NAPA COUNTY

## Members

Mike Rippey  
Diane Dillon  
David Graves  
Jake Ruygt  
Phill Blake  
Donald Gasser  
Kate Dargan  
Jeffrey Redding  
Tom Shelton  
Charles Slutzkin  
David Crawford  
Eric Knight  
Carol Kunze  
Richard Camera

## Alternates

Mark Luce  
Karen Slusser

## - MINUTES / ACTION SUMMARY -

### REGULAR BOARD MEETING

**Thursday, January 27, 2004 at 4:00 p.m.**  
**2nd Floor Conference Room, Hall of Justice Building,**  
**1125 Third Street, Napa CA**

## Staff Representatives

Patrick Lowe,  
**Secretary**  
Deputy Director,  
Conservation Div., CDPD

Jeff Sharp,  
**Watershed Coordinator**  
Planner III,  
Conservation Div., CDPD

Laura Anderson,  
**Counsel**  
Attorney IV,  
County Counsel's Office

#### 1. **CALL TO ORDER & ROLL CALL** (Chairman)

*Members Present: Mark Luce, Diane Dillon, David Graves, Phill Blake, Donald Gasser, Kate Dargan, Tom Shelton, Charles Slutzkin, David Crawford, Eric Knight, Carol Kunze, Richard Camera*

*Absent Excused: Jeff Reichel, Jeffrey Redding*

*Staff Present: Patrick Lowe, Jeff Sharp, Laura Anderson*

#### 2. **INTRODUCTIONS** of new Board Members (Chairman)

*Outcome: Board Member introduction.*

#### 3. **APPROVAL OF ACTION MINUTES**

Meeting of December 16, 2004 (Chairman)

*Outcome: Approved as presented.*

#### 4. **PUBLIC COMMENT**

In this time period, anyone may comment to the Board regarding any subject over which the Board has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any item presented at this time.

*Outcome: Informational. Leigh Sharp, Watershed Coordinator for the RCD, informed the Board that May is Watershed Awareness Month and invited the Board and watersheds organizations throughout the County to participate in the event by coordinating activities through the RCD and WICC, thereby achieving greater public awareness.*

5. **DISCUSSION AND ACTION:**

- a. **Election of new Chair and Vice-Chair** for year 2005 (per Bylaws§ II.A.) (Staff)

*Outcome:* Election. From their membership, the Board elected Charles Slutzkin as Chair and Kate Dargan as Vice Chair for year 2005.

- b. Discussion and final **adoption of 2005 Meeting Calendar** (per Bylaws§ III.A.) [continued from December 16, 2004 meeting] (Staff)

*Outcome:* Approved. Approved as presented.

6. **ANNOUNCEMENTS** (Board/Staff)

*Outcome:* Informational.

Staff informed the Board that RWQCB is moving forward on setting TMDLs for the Napa River watershed. Staff also indicated that the RWQCB expressed interest in discussing the TMDL process and draft TMDLs with the WICC Board during their April or May meeting. RWQCB staff expects to hold public meetings on the TMDL process throughout the watershed in late Spring and early Summer.

Vice Chair, Kate Dargan announced CDF/Napa County Fire receipt of \$500,000 over the next two years for funding local Firewise Program efforts. Some of those efforts include public education on the role of fire and watershed health. Kate also gave tentative notice of a stakeholder Firewise Forum planned for May 13, 2005.

Board Member, Phill Blake announced that a number of folks are interested in establishing a stewardship group for the Eticuera watershed, as more of that area becomes under public agency ownership and use. Phill also noted that the County Ag. Commissioner, along with interested parties, is working to development a Weed Management Area Plan. Board Member Diane Dillon added that the Plan will not only help manage the spread of invasive weeds, but will assist in acquiring Federal grant money to manage weeds in Napa County.

7. **UPDATES/REPORTS:**

- a. Update on **WICC WebCenter development** and launch (Staff)

*Outcome:* Informational. Staff and consultant Steve Kokotas (MIG) gave the Board an update on WICC website developments and draft launch plan. The Board was informed that the site will be launched internally to WICC Board Members in the coming week. A series of site features will be tested with the Board over the coming months. Comments on the site from the Board are encouraged and will help assist with the public launch set for May.

- b. Update on the **Napa County General Plan** process and schedule (Staff)

*Outcome:* Informational. Staff introduced Hillary Gitelman, new Director of the County's Conservation, Development and Planning Department (CDPD). Hillary presented the Board with an update on the County's General Plan Update and provided the Board with a copy of a presentation that outlines the update process. Hillary also made mention of upcoming public meetings designed to catalog public input on the update process and encouraged everyone to participate. Details of the update effort can be found on the County's website.

## 8. REVIEW, DISCUSSION AND POSSIBLE DIRECTION TO STAFF:

- a. Review, discussion and possible direction to staff to request that the Board of Supervisors **provide authority to a County officer or employee to apply for watershed related grants on behalf of the Napa County to promote and support the mission of the WICC** (Staff) *[continued from discussion during December 16, 2004 meeting]*

*Outcome:* Request to County Board. Staff and Counsel explained the role, responsibilities and authority of the WICC Board. Staff outlined that many of the Board's Strategic Plan Action Items necessitate a need to apply for watershed grant funding. Staff further explained that many grant RFPs offer a short timeline for submittal and that an effective mechanism is needed to act quickly on identified opportunities. After discussion the Board directed Staff to request that the County Board provide a designated County officer greater authority to apply for certain grants on behalf of the WICC that support its mission.

- b. Discussion and consideration of WICC Board **letter of support** for the **Selby Creek Watershed Partnership** grant application submitted to the Department of Water Resources for implementation of prescriptive stream channel enhancements (Staff)

*Outcome:* Recommendation to County Board. Staff introduced the item and asked Board member Tom Shelton to provide background of the Selby Creek effort and the details of the Partnership's request for support. After brief discussion, the Board directed Staff to recommend that the County Board of Supervisors send a letter in support of the Partnership's application.

## 9. PRESENTATION AND DISCUSSION

Presentation and discussion of the **surface and groundwater hydrology modeling** for the Napa County **Baseline Data Report (BDR)** (Staff/Jones & Stokes/EDAW)

*Outcome:* Informational. Ken Swartz (J&S/EDAW) introduced the BDR surface and groundwater resource topic as well as Carter Boarden from the Danish Hydraulic Institute (DHI). Carter presented the Board with an update on the development of the hydraulic model used in the surface and groundwater section of the BDR. Carter explained the components/data that make-up the model, some of its underlying assumptions and demonstrated the model to the Board. Discussion with and among the Board carried throughout the presentation.

## 10. FUTURE AGENDA ITEMS (Board/Staff)

- a. Presentation and discussion of **BDR biology section** (Staff/Jones & Stokes/EDAW)

*Outcome:* Noted for future agenda.

- b. Update on the **implementation of Strategic Plan** priority action items (Staff)

*Outcome:* Noted for future agenda.

**11. NEXT MEETING**

**February 25, 2005, 4:00PM**

Hall of Justice Building, 2<sup>nd</sup> floor Conference Room, 1125 Third Street, Napa

**12. ADJOURNMENT** (Chairman)