



## AGENDA

### REGULAR BOARD MEETING

Thursday, July 23, 2015, 4:00 p.m.

NCTPA/NVTA Conference Room  
625 Burnell Street, Napa CA 94559

#### Board of Directors

Susan Boswell  
Tosha Comendant  
Diane Dillon  
Marita Dorenbecher  
Michael Haley  
Gary Kraus  
Jason Lauritsen  
Kenneth Leary  
Gretchen Stranzl  
McCann  
Marc Pandone  
Alfredo Pedroza  
Matt Pope  
Jeff Reichel  
Scott Sedgley  
Pamela Smithers  
Rita Steiner  
Peter White

#### Alternate

Keith Caldwell

#### Staff

Patrick Lowe,  
Secretary  
Natural Resources  
Conservation Mng.,  
Public Works

Jeff Sharp,  
Principal Planner,  
Public Works

Robert C. Martin,  
Legal Counsel  
Deputy Counsel,  
County Counsel's  
Office

804 First Street,  
Napa, CA  
94559-2623

Tel: 707-259-8600

[info@napawatersheds.org](mailto:info@napawatersheds.org)

1. **CALL TO ORDER & ROLL CALL** (Chair)

2. **APPROVAL OF ACTION MINUTES**

Meeting of **May 28, 2015** (Chair) (2 min)

3. **PUBLIC COMMENT**

In this time period, anyone may comment to the Board regarding any subject over which the Board has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any item presented at this time. (Chair)

4. **UPDATES, REPORTS AND DISCUSSION**

- a) Report on Board of Supervisors' June 23, 2015 approval of **new name for the WICC and alternates** for City/Town representatives (Staff) (2 min)
- b) Update on **Ethics Training** and Committees, Commissions and Advisory Boards Training Workshop on August 7, 2015, 8:00am-12:00pm (Staff) (2 min)
- c) Report on approved **WICC budget allocation for fiscal year 2015-16** (Staff) (5 min)
- d) Update on County **Groundwater Monitoring Program** and passage of **Senate Bill 83** allowing public access to well completion reports (Staff) (5 min)
- e) Report on WICC presentation to the **Environmental Education Coalition of Napa County** (EECNC) on July 14, 2015 (Staff) (2 min)
- f) Update on **Berryessa Snow Mountain National Monument** designation (Staff) (2 min)
- g) Other reports and updates (Board/Staff) (5-10 min)

(cont.)

5. **PRESENTATIONS AND DISCUSSION**

- a) Presentation and discussion of **Napa County Regional Park and Open Space District** projects and activities (John Woodbury, General Manager, NCRPOS) *(15 min)*
- b) Presentation on **2015 Napa Youth Ecology Corps** program and stewardship projects (Shaun Horne, Resource Specialist, Napa County Flood District) *(15 min)*
- c) Presentation on **Napa County Firewise Program** and defensible space planning to mitigate wildland fire risks (Joe Fletcher, Fire Prevention Captain, CalFire) *(15 min)*
- d) Presentation and discussion of **groundwater information on WICC** website (Staff) *(10 min)*

6. **REPORT, DISCUSSION AND POSSIBLE ACTION:**

Report and discussion on **WICC presentation for use by Board Members** to increase WICC awareness, and possible **appointment of an outreach ad-hoc subcommittee** to identify and take part in presentation opportunities (Staff) *(15 min)*

7. **INFORMATIONAL ANNOUNCEMENTS**

Exchange of **informational announcements and events** (Staff/Board/Public) *(5-10 min)*

- a) **Oxbow Bypass Dedication Ceremony**, August 4<sup>th</sup> 11:00AM, Oxbow Bypass/McKinstry St., Napa
- b) **Wildlife Speaker Series**: River Otters – August 12<sup>th</sup>, Beavers – September 9<sup>th</sup>, 7:00PM, Napa Book Mine
- c) Other announcements (Board/Staff) *(5-10 min)*

8. **FUTURE AGENDA ITEMS**

Discussion of possible **items for future agendas** (Board/Staff) *(5 min)*

Napa Valley Community Foundation, Climate Ready Grant findings, Perspectives on dry-farming vineyards, Stormwater Education, and other items

9. **NEXT MEETING (Chair)**

Regularly Scheduled Board Meeting: **September 24, 2015 – 4:00 p.m.**

10. **ADJOURNMENT (Chair)**

**Note:** If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Please contact Jeff Sharp at 707-259-5936, 804 First St., Napa CA 94559-2623.





**-- ACTION MINUTES --**

**SPECIAL BOARD MEETING**

Thursday, May 28, 2015, 4:00 p.m.

**NCTPA/NVTA Conference Room  
625 Burnell Street, Napa CA 94559**

- NOTE SPECIAL MEETING LOCATION -

**Board of Directors**

Susan Boswell  
Tosha Comendant  
Diane Dillon  
Marita Dorenbecher  
Michael Haley  
Gary Kraus  
Jason Lauritsen  
Kenneth Leary  
Gretchen Stranzl  
McCann  
Marc Pandone  
Alfredo Pedroza  
Matt Pope  
Jeff Reichel  
Scott Sedgley  
Pamela Smithers  
Rita Steiner  
Peter White

**Alternate**

Keith Caldwell

**Staff**

Patrick Lowe,  
Secretary  
Natural Resources  
Conservation Mngr.,  
Public Works

Jeff Sharp,  
Principal Planner,  
Public Works

Robert C. Martin,  
Legal Counsel  
Deputy Counsel,  
County Counsel's  
Office

804 First Street,  
Napa, CA  
94559-2623

Tel: 707-259-8600

[info@napawatersheds.org](mailto:info@napawatersheds.org)

**1. CALL TO ORDER & ROLL CALL (Chair)**

*Members Present: Tosha Comendant, Marita Dorenbecher, Michael Haley, Gary Kraus, Jason Lauritsen, Gretchen Stranzl McCann, Marc Pandone, Alfredo Pedroza, Matt Pope, Jeff Reichel, Pamela Smithers, Peter White, Keith Caldwell*

*Members excused: Diane Dillon, Kenneth Leary, Scott Sedgley, Rita Steiner*

*Members absent: Susan Boswell*

*Staff present: Patrick Lowe, Jeff Sharp*

**2. APPROVAL OF ACTION MINUTES**

Meeting of **March 26, 2015** (Chair) (2 min)

*Unanimously approved as presented*

**3. PUBLIC COMMENT**

In this time period, anyone may comment to the Board regarding any subject over which the Board has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any item presented at this time. (Chair)

*Gary Margadant (Mt. Veeder Stewardship Council) noted that the WICC should consider developing a list of watershed champions to endorse the good (watershed) work of others and promote that list in the WICC strategic plan and in reports back to the Board of Supervisors.*

**4. UPDATES, REPORTS AND DISCUSSION**

- a) Update on **Earth Day and Downtown Cleanup** on April 25, 2015

(Eric Mckee, Education Prog. Coordinator, Napa County RCD) (5 min)

*Eric Mckee provided an overview of the Earth Day event – approx. 5,000 attended, 84 exhibitors, providing games, crafts, activities, food, drink and music. The event helps to raise funds to support programs of the Environmental Education Coalition of Napa County (EECNC) – environmental school field trip transportation and scholarships. Downtown clean-up (10<sup>th</sup> annual) efforts were conducted at 4 sites plus by kayakers along the river in and near downtown. Roughly 100 people participated in the cleanup and about 700 lbs of trash was collected.*

(cont.)

- b) Report on Board of Supervisors' May 5, 2015 Proclamation, proclaiming **May 2015 as Watershed Awareness Month** in Napa County (Staff) (2 min)  
*Jeff Sharp provided an overview of Watershed Awareness Month and noted that 26,000 residents and 1,600 businesses received a targeted advertisement about the WICC and the numerous events hosted on the WICC website intended to raise watershed awareness in the community.*
- c) Update on the **2015 Napa County Watershed Symposium** held May 15, 2015 (Staff) (5 min)  
*Jeff Sharp provided an update on the Symposium – 180 attended the event, held at City Winery in Napa, registration fees and sponsorship covered the costs. It was well received and very successful.*
- d) Report on Board of Supervisors' approval of groundwater Water Availability Analysis (WAA) policy on May 12, 2015 and steps to address the CA Groundwater Sustainability Act (Staff) (5 min)  
*Patrick Lowe reported that the WAA policy was unanimously adopted by the Board of Supervisors with favorable comments by the public and industry groups. The policy is in place and will be administered by the County's Planning, Building and Environmental Services Dept.. Mr. Lowe further reported that consult contracting is in place to support the development of an alternative basin plan analysis (to address the requirements under the Groundwater Sustainability Act). The first steps in that work will be to install a stream gauge at the southernmost end of the basin along the Napa River and to address a few data gaps in monitoring program having to do with well location and monitoring frequency. Jeff Sharp added that annual groundwater information from the monitoring program will soon be available on the WICC website*
- e) Other reports and updates (Board/Staff) (5-10 min)  
*None presented*

## 5. PRESENTATIONS AND DISCUSSION

- a) Presentation on **imported State Water Project water supplies and projected allocations** for Napa County (Phil Miller, Deputy Director, County Public Works) (10 min)  
*Phil Miller presented an overview of State and local precipitation/rainfall accumulations, drought conditions and expected supplies from the North Bay Aqueduct and the State Water Project. Mr. Miller expects Napa's allocation to be 25% of its contracted (Table A) water. Local supplies look good. Local reservoirs are full. Groundwater levels seem to be stable in the Napa Valley except in a few isolated areas. Mr. Miller also provided an update on the Coombsville/MST recycled water project - \$14M project, funded by a community facilities district in the area, with a capacity of 700 ac/ft of water annually. Currently 300-400ac/ft are allocated. Efforts are being made to identify funds and potential users to extend the project towards the Silverado Country Club and Silverado Middle School, water is being used by residents, vineyards and the Napa Valley Golf Course. The Napa State hospital would require a \$5M retrofit to use the water - State officials are looking to see if funds are available.*
- b) Presentation on **local and statewide emergency water conservation regulations** per the Governor's April 1, 2015 Executive Order (Deborah Elliott, Water Resources Specialist, County Public Works) (10 min)  
*Deborah Elliott gave an overview of the Governor's Executive Order and conservation regulations issued by the State. Water suppliers have specific reduction/conservation mandates (25% of 2013 and/or irrigation limitations) as do commercial/industrial/institutional operations. A number of prohibitions are required of all Californians that are aimed to reduce water waste/use. Ms. Elliott presented materials prepared by the City of Napa listing the statewide prohibitions. The City of Napa is doing a good job with their reduction requirements. State regulations come into effect June 1<sup>st</sup>. Lawns are both an opportunity and target for conservation. A water conservation interactive map is available on the WICC website. Many rebates are available to County/City residents. Save our Water website is a good source of*

*information. The Board discussed water usage on parks, school grounds and various sources of information on how to 'keep you lawn' in a drought.*

- c) Presentation on Napa County RCD's Landsmart **vineyard irrigation efficiency evaluation service**, offered to vineyard owners and managers as a means to rapidly assess water application uniformity to promote better management techniques and water conservation (Charles Schembre, Vineyard Conservation Coordinator, Napa County RCD) (15 min)  
*Charles Schembre provided an overview of the program and what the irrigation evaluation includes. It is a free service for those in Napa and Sonoma. The approach is 'grassroots' and intended to teach the vineyard managers and workers so that they can apply the methods overtime and teach others. Mr. Schembre announced that there will be a workshop on June 9<sup>th</sup> about vineyard water conservation.*
- d) Presentation on **steps Grapegrowers are taking to manage water** during the drought and into the future (Garrett Buckland, Premiere Viticultural Services/Vice President Napa Valley Grapegrowers) (15 min)  
*Patrick Lowe introduced Garrett Buckland. Mr. Buckland provided the WICC with an overview of a number of management techniques and practices that grape growers are using to address the challenges of the drought and conserve water. Mr. Buckland presented an update on the Grapegrowers growing conditions report. Local conditions are not dire for Napa vineyards. However, long term records show that the occurrence of drought is on the increase. In managing vineyards, rainfall timing is more important than overall volume. Supplemental irrigation is used as needed to meet vine needs and is often timed in association with bud-brake and onset of fruit ripening. Understanding irrigation efficiency and knowing soil conditions are important. A number of tools and new technologies are available to monitor vineyard water needs. Aerial imagery (e.g., infrared, heat-energy) is a growing technology being applied to quantify irrigation demands. Conservation/management efforts can run as high as \$1500/ac. The high value of Napa grapes allows for the application of conservation measures that would otherwise be cost prohibitive. Mr. Garrett discussed the difference between dry-framing and application of supplemental water. Farming for wine quality often involves a conservative application of water. Mr. Garrett provided a handout "farming for a drought."*

## 6. **REPORT, DISCUSSION AND POSSIBLE ACTION:**

Report from Ad-Hoc Subcommittee on **recommended 2015/16 WICC Work Plan** for the WICC Board's consideration and approval (Ad-Hoc Committee/Staff) (15 min)

*Jeff Sharp provided an overview of the sub-committee's work and recommendations. It was recommended that members of the Board and staff attend City/Town council meetings to provide a presentation on the WICC and its activities. It was also recommended that the Community Foundation be asked to present to the WICC and discuss the options and process of using the Foundation as a possible non-profit fiscal agent to support targeted WICC funding needs. The Board unanimously accepted the sub-committee's report and approved the 2015-16 work plan as presented.*

## 7. **INFORMATIONAL ANNOUNCEMENTS**

Exchange of **informational announcements and events** (Staff/Board/Public) (5-10 min)

*Jeff Sharp announced that the Westside Sacramento River Regional Water Management Group received a \$467,000 Brownfields Grant to assess abandoned mercury mines across the region (which includes the Putah Creek watershed in Napa County) and develop implementation action plans for a small number of priority sites, a first step to receive implementation funding for mine remediation projects.*

## 8. **FUTURE AGENDA ITEMS**

Discussion of possible **items for future agendas** (Board/Staff) (5 min)

a) Countywide Stormwater Program public outreach and education

b) Other items

*Presentation by the Napa County Regional Parks and Open Space District*

*Presentation on dry framing*  
*Demonstration of groundwater information on WICC website*

**9. NEXT MEETING (Chair)**

Regularly Scheduled Board Meeting: **July 23, 2015 – 4:00 p.m.**

**10. ADJOURNMENT (Chair)**

*Motion and unanimous vote to adjourn*

**Note:** If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Please contact Jeff Sharp at 707-259-5936, 804 First St., Napa CA 94559-2623.



**Voting Key**

*If not unanimous, votes will be tallied (N = No; A = Abstained, X = Excused) using the following Board Member abbreviations: SB = Susan Boswell; Tosha Comendant = TC, DD = Diane Dillon; MD = Marita Dorenbecher, MH = Michael Haley; GK = Gary Kraus; JL = Jason Lauritsen; KL = Kenneth Leary; GSMC = Gretchen Stranzl McCann; AP = Alfredo Pedroza; MP1 = Marc Pandone; MP2 = Matt Pope; JR = Jeff Reichel; SS = Scott Sedgley; PS = Pamela Smithers; RS = Rita Steiner; PW = Peter White; KC = Keith Caldwell (alternate)*

*Example Key:*

<i>SB</i>	<i>TC</i>	<i>DD</i>	<i>MD</i>	<i>MH</i>	<i>GK</i>	<i>JL</i>	<i>KL</i>	<i>GSMC</i>	<i>MP1</i>	<i>AP</i>	<i>MP2</i>	<i>JR</i>	<i>SS</i>	<i>PS</i>	<i>RS</i>	<i>PW</i>	<i>KC</i>
<i>X</i>			<i>A</i>				<i>N</i>				<i>A</i>						

**RESOLUTION NO. 2015-82**

**A RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS,  
STATE OF CALIFORNIA, CHANGING THE NAME OF “THE WATERSHED  
INFORMATION CENTER AND CONSERVANCY BOARD” TO “THE  
WATERSHED INFORMATION AND CONSERVATION COUNCIL” AND  
AMENDING THE WATERSHED INFORMATION AND CONSERVATION  
COUNCIL BYLAWS AND MEMBERSHIP**

**WHEREAS**, on May 21, 2002, the Board adopted Resolution No. 02-103 creating the joint Napa River Watershed Conservancy and Watershed Information Center Board which was later renamed the Watershed Information Center and Conservancy Board (“WICC Board”); and

**WHEREAS**, since creation of the WICC Board in 2002, the Board of Supervisors has adopted several resolutions affecting the role and structure of the WICC Board and those changes need to be memorialized and incorporated into the WICC Board’s bylaws; and

**WHEREAS**, the WICC Board is an advisory committee and its bylaws can only be amended by the Board of Supervisors; and

**WHEREAS**, on March 3, 2015 the Board of Supervisors accepted the WICC Board’s 2015 Strategic Plan; and

**WHEREAS**, during their Strategic Planning process, the WICC Board discussed changing its name to “The Watershed Information and Conservation Council” (WICC) to better reflect its current role and responsibilities; and

**WHEREAS**, the Board of Supervisors desires to change the name of the Watershed Information Center and Conservancy Board to better reflect its purpose;

**WHEREAS**, the 2015 Strategic Plan further recommends that the Board of Supervisors allow for alternate city and town council membership on the WICC; and

**WHEREAS**, the WICC’s regular meeting space in the Hall of Justice was extensively damaged by the August 2014 South Napa Earthquake and the WICC wishes to designate 625 Burnell Street in Napa, California as its new meeting location.

**NOW, THEREFORE BE IT RESOLVED** that the Napa County Board of Supervisors hereby finds as follows:

1. The Watershed Information Center and Conservancy Board shall be known for all purposes as “The Watershed Information and Conservation Council.”
2. The Bylaws of the Watershed Information and Conservation Council shall be amended effective immediately to read in full as set forth in Exhibit “A,” attached hereto and incorporated by reference herein.

3. The County Executive Officer is directed to place a copy of this Resolution, or appropriate summary thereof, in Section 28 of Part II of the Napa County Policy Manual.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Napa County Board of Supervisors, State of California, at a regular meeting of said Board held on the 23<sup>rd</sup> day of June, 2015, by the following vote:


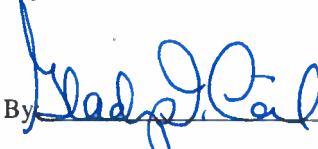
AYES: SUPERVISORS LUCE, WAGENKNECHT, CALDWELL,  
PEDROZA and DILLON

NOES: SUPERVISORS NONE

ABSTAIN: SUPERVISORS NONE

ABSENT: SUPERVISORS NONE

DIANE DILLON, Chair of the Board of Supervisors

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <u>Robert Martin, Deputy County Counsel</u></p> <p>Date: <u>June 8, 2015</u></p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: <u>6/23/15</u></p> <p>Processed By: </p> <p>Deputy Clerk of the Board</p>	<p>ATTEST: GLADYS I. COIL Clerk of the Board of Supervisors</p> <p>By: </p>
---	---	--



Adopted May 21, 2002; Resolution 02-103  
Amended February 24, 2004; Resolution 04-26  
Amended June 8, 2004; Resolution 04-77  
Amended April 25, 2006; Resolution 06-82  
Amended January 29, 2013; Resolution 2013-06  
**Amended June 23, 2015; Resolution 2015-82**

**BYLAWS OF THE WATERSHED INFORMATION AND  
CONSERVATION COUNCIL OF NAPA COUNTY**

**I. THE WATERSHED INFORMATION AND CONSERVATION COUNCIL OF NAPA COUNTY**

**A. Name.** The official name of the Board shall be the Watershed Information and Conservation Council of Napa County, hereinafter referred to as the “WICC.” (Per Resolution No. 2015-82)

**II. OFFICERS.** The officers of the WICC shall be the Chair, Vice-Chair and Secretary, chosen as follows:

- A. Time of Election of the Chair and Vice-Chair.** At the first organizational meeting and thereafter at the WICC’s annual organizational meeting, the membership of the WICC shall elect the Chair and Vice-Chair from among themselves.
- B. Term of the Chair and Vice-Chair.** The Chair and Vice-Chair shall serve one calendar year or until their successors are elected and assume office. If the office of Chair becomes vacant during the term, the Vice-Chair shall become Chair. Vacancy in the office of Vice-Chair during the term shall be filled by election to serve the remainder of the term.
- C. Duties of the Chair and Vice-Chair.** The Chair, or the Vice Chair in the absence of the Chair, shall act as the presiding officer of the WICC and in that capacity shall preserve order and decorum, decide questions of order subject to being overruled by a two-thirds vote and perform such other duties as are required by the WICC. The Chair shall have all the rights and duties enjoyed by any other member of the WICC, including the right to make and second motions.
- D. Secretary.** The Natural Resources Conservation Manager, in the Water Resources Division of the Public Works Department, shall serve ex officio as the Secretary of the WICC.
- E. Authority to Bind WICC Board.** No member of the WICC shall have any power or authority to bind the WICC by any contract, to pledge its credit, or to render it liable for any purpose in any amount.

- F. Term of WICC members.** Each member of the WICC shall serve for a period of four (4) years. Members serving on the WICC as elected officials and the alternate member acting for the County Board of Supervisors shall serve the same term as their elected office.
- G. Service and termination of WICC membership.**
- 1. Service.** Members appointed to the WICC by the County Board of Supervisors shall serve at the will and pleasure of the County Board of Supervisors.
  - 2. Termination.** A WICC member's term may be concluded before expiration if any one of the following events occurs:
    - a.** His or her absence from three consecutive regular meetings during the term year, unless confined by illness or other absence approved by a majority of the WICC at any meeting thereof, will be considered as having involuntarily resigned her/his position as a member of the WICC.
    - b.** His or her resignation is submitted to the Chair.
    - c.** His or her ceasing residency in Napa County.
    - d.** His or her conviction of a felony or any offence involving a violation of his or her official duties.
    - e.** Refusal or neglect to file the required oath of office.

### III. MEETINGS

- A. Date of Regular Meetings.** All dates of regular meetings of the WICC shall be on the fourth Thursday of every other month beginning in January, apart from November, when the meeting shall be held on the third Thursday, as shown on a calendar, which the WICC shall adopt at the first meeting of the WICC, of each calendar year. Notwithstanding the foregoing, any regularly scheduled meeting of the WICC may be canceled by majority vote or, if there is not a quorum, be adjourned by the Chair or Secretary in the manner set forth in Section III(G) of these by-laws.
- B. Time of Regular Meetings.** Regular meetings shall commence at 4:00 pm and continue until all agenda business is concluded unless adjourned earlier on motion of the WICC for any reason or by the Secretary for lack of a quorum.
- C. Location of Regular Meetings.** Unless specially noticed otherwise, regular

meetings shall be held at 625 Burnell Street, in the NCTPA/NVTA Board Room, Napa, California.

- D. Emergency Meetings.** Emergency meetings shall be called in conformance with Section 54956.5 of the California Government Code
- E. Special Meetings.** A special meeting may be called at any time by the Chairman or upon the request of a majority of the members of the WICC by delivering written notice to each member and to each person or entity entitled by law to receive such notices in the manner required by Government Code Section 54956 at least 24 hours before the time of the meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted or discussed and shall be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public. No other business shall be considered at such meetings by the WICC. Such written notice may be dispensed with as to any WICC member who at or prior to the time the meeting convenes files with the Secretary of the WICC a written waiver of notice. Such waiver may be given by telegram. Such written notice may also be dispensed with as to any member who is actually present at the time the meeting convenes.
- F. Agendas Involving Regular Meetings.** At least 72 hours before a regular meeting, an agenda containing a brief general description of each item of business to be transacted or discussed shall be posted at a location freely accessible to members of the public. All agendas shall include a time period for public comment and shall specify the time and location of the regular meeting. No discussion shall occur, or action be taken, on any item not appearing on the posted agenda except as permitted by law. Questions or comments regarding items not included on the agenda shall be limited to the scope permitted for “public comment”. Supplemental agendas involved in a regular meeting will be prepared and considered by the WICC only under the following conditions:
- 1. Emergencies.** Upon a determination by the WICC that an emergency situation exists, as defined in Section 54956.5 of the Government Code.
  - 2. Need Arising after Posting.** Upon a determination by a two-thirds vote of the WICC or, if less than two-thirds of the potential votes are present, a unanimous vote of the WICC members present, that there is a need to take immediate action and the need to take action came to the attention of WICC or staff subsequent to the regular agenda being posted.
  - 3. Recently Continued Item.** The item was properly posted for a prior meeting of the WICC occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

- G. Adjourning Meetings.** The WICC may adjourn any meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all WICC members are absent from any regular meeting or adjourned regular meeting the Secretary or Acting Secretary of the WICC may declare the meeting adjourned to the next regular meeting of the WICC. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the meeting was held within 24 hours after the time of the adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.
- H. Meetings to be Open and Public.** All meetings of the WICC to take action or to deliberate concerning WICC business and its conduct shall be open and public. All persons shall be permitted to attend any such meetings except as otherwise provided or permitted by law.

#### IV. CONDUCT OF MEETINGS

- A. Order of Business.** The regular order of business of the WICC shall be:
1. Call to order.
  2. Approval of the minutes of the previous meeting.
  3. Public comment on unagendized items.
  4. Consideration and Action on Agenda Items.
  5. Adjournment.
- B. Parliamentary Procedure.** Unless otherwise provided by these Bylaws, all proceedings before the WICC shall be conducted in accordance with and pursuant to the parliamentary procedure prescribed in the most current version of the Sturgis “Standard Code of Parliamentary Procedure.”
- C. Recording of Meetings.** Any meeting of the WICC, other than a closed session permitted under the Brown Act, may be recorded by any person, unless the WICC determines that such recording could constitute a disruption of the proceedings.
- D. Presentations to the Board.** Any person desiring to address the WICC shall, when recognized by the Chair, give his or her name and address. The Chair may, in the interest of facilitating the business of the WICC, set in advance of the

presentation of testimony reasonable time limits for oral presentations. Persons may be required to submit written testimony in lieu of oral testimony if the Chair determines that a reasonable opportunity for oral presentations has been provided, and in such a case, the matter may be continued to a later date to allow a reasonable time for such submittals to occur.

- E. Recordation of Board Actions.** All official actions or decisions by the WICC shall be documented and kept by the Secretary. The vote or votes of each member of the WICC on every question shall be recorded. Only action minutes will be maintained, however, tape recordings will be made of each meeting of the WICC whenever possible and shall be available to the public at the WICC offices.

## V. VOTING AND QUORUM

- A. Roll Call Vote.** A roll call vote may be required in voting upon any motion of the WICC at the discretion of the Chair.
- B. Inaudible Votes.** Any member present who does not vote in an audible voice or abstains for a legally insufficient reason shall be recorded as voting "aye".
- C. Quorum.** A majority of the members of the WICC shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other official purposes, except that less than a quorum may adjourn from time to time until a quorum is obtained.
- D. Number of Votes Required for Action.** All actions require a motion and a second. No action or recommendation of the WICC shall be valid and binding unless a quorum is present and the motion is approved by at least a majority of the members present. Each member shall have one vote. No votes may be cast by proxy. Tie votes shall be considered as denial of the motion.
- E. Voting Affected by Conflict of Interest.** As a general rule, no member shall participate as a member in any discussion or voting if to do so would constitute a conflict of interest. However, if a quorum cannot be achieved or the required number of affirmative votes for action obtained because conflicts of interest exist that prevent members having such conflicts from discussing or voting on the matter, and the conflicts are such that the members with conflicts will be unable to vote at a later date even if the matter is continued, the matter shall not be continued and a sufficient number of members having conflicts of interest, selected by lot, shall be allowed to participate to provide enough votes for the WICC to form a quorum and take affirmative action.
  - 1.** A final vote on any matter before the WICC may be reconsidered during the meeting at which the vote was taken provided all persons concerned with the matter are still present, and further provided the motion to reconsider

shall be made by a member voting with the majority on the final vote.

2. If all persons concerned with a matter are not present, or if a member so chooses, a motion to reconsider a final vote on any matter may be given not later than the next regular meeting by a member voting with the majority on the final vote, provided notice of intention to move such reconsideration shall have been given at the meeting on which the final vote was taken.
3. A motion for reconsideration shall have precedence over every motion except a motion to adjourn.

## **VI. CHANGES TO BYLAWS**

The provisions of these Bylaws may be altered, amended, or repealed at any time, within limitations imposed by the Brown Act.

###

| SAVE THE DATE |

| COMMITTEES, COMMISSIONS & ADVISORY BOARDS |  
| TRAINING WORKSHOP |

---

**Friday, August 21, 2015**

**8:00 – 12:00**

***Napa County Board of Supervisors Meeting Room***

***1195 Third Street, Suite 305***

***Napa, Ca 94559***

Please announce this training workshop opportunity to all interested Napa County Committee & Commissions members.

Attendance at this workshop will satisfy **AB1234 Ethics Training** required for all committee, commission members every two (2) years.

Workshop Topics:

1. Boards, committees and commissions overview (roles, responsibilities)
2. The Brown Act
3. AB 1234 Ethics Training (9:30-12:00)
4. Conflict of Interest
5. Public Records Act

To RSVP, contact:

**Nadine Willoughby | Administrative Support Technician**

Napa County Executive Office | 1195 Third St Suite 310 | Napa CA 94559

Tel. 707.253.4595 | [nadine.willoughby@countyofnapa.org](mailto:nadine.willoughby@countyofnapa.org)

**Reservations and agenda will be emailed Friday, August 7**

In lieu of attending this training, members can take the online Ethics AB1234 Training using the Fair Political Practices Commission website.

Link to Fair Political Practices Commission: <http://www.fppc.ca.gov/index.php?id=477>

You must create an account and log in.



HOME NEWSROOM & EVENTS ISSUES ABOUT US

CA.gov | Help | Accessibility

Search



DWR  California



# Well Completion Reports

DWR is responsible for maintaining a file of well completion reports, which must be submitted whenever a driller constructs, alters, or destroys a well. This is a valuable resource and service to landowners who want to find out about subsurface geologic conditions on their property or to determine particular well construction details for their water wells. The information is also valuable to researchers trying to better understand the groundwater basin.

## Public Access to Well Completion Reports

In June 2015, [Senate Bill 83](#) amended [California Water Code §13752](#) (see below) to allow public access to Well Completion Reports. However, the law requires the Department of Water Resources to comply with [The Information Practices Act of 1977](#), redacting personal information from the Well Completion Reports before making them public. Since there are about 800,000 reports on file with the Department, it requires a significant effort to redact the personal data from all reports. DWR is in the process of redacting the personal information with the goal of making all Well Completion Reports available online at no charge within the next year. If you need access to the reports before they are available online, the Department can process your request, but a fee may be charged as provided by the law. If you are interested in receiving Well Completion Reports before free online access is available, please contact your [DWR Region Office representative](#) for an estimate of charges.

### California Water Code §13752.

(a) Reports made in accordance with paragraph (1) of subdivision (b) of Section 13751 shall be made available as follows:

- (1) To governmental agencies.
- (2) To the public, upon request, in accordance with subdivision(b).

(b) (1) The department may charge a fee for the provision of a report pursuant to paragraph (2) of subdivision (a) that does not exceed the reasonable costs to the department of providing the report, including costs of promulgating any regulations to implement this section.

(2) Notwithstanding subdivision (g) of Section 1798.24 of the Civil Code, the disclosure of a report in accordance with paragraph (2) of subdivision (a) in the possession of the department or another governmental agency shall comply with the Information Practices Act of 1977 (Chapter 1 (commencing with Section 1798) of Title 1.8 of Part 4 of Division 3 of the Civil Code).

## Well Completion Report Request Form

Passage of Senate Bill 83 necessitated a revision to the Well Completion Request form. The updated form is available here:

[Well Completion Report Request Form \(updated July 2015\)](#)

Please note that requests for Well Completion Reports are numerous and the availability of staff is limited. Clear and complete information is necessary to process your request. Unclear and/or incomplete information will delay the processing of your request.

## Other Well Forms for Well Drillers, Water Well Contractors, and Well Owners

To protect the State's groundwater supplies, the Legislature authorized the establishment of [well standards \(Department of Water Resources Bulletins 74-81 and 74-90\)](#) and regulations pertaining to the construction, alteration, and destruction of wells. California Water Code Section 13750.5 requires that those responsible for the construction, alteration, or destruction of water wells, cathodic protection wells, groundwater monitoring wells, or geothermal heat exchange wells possess a C-57 Water Well Contractor's License. This license is issued by the Contractors State License Board. California Water Code Section 13751 requires that anyone who constructs,

### GROUNDWATER HOME

### GROUNDWATER INFORMATION CENTER

- [Groundwater Basics](#)
- [Maps and Reports](#)
- [Groundwater Management](#)
- [Groundwater Well Information](#)
  - [DWR Well Inquiry Contacts](#)
  - [Local Permitting Agencies](#)
- [Monitoring and Data Collection](#)
  - [CASGEM](#)
  - [Water Data Library](#)

- [GIC Interactive Map Application](#)
- [Groundwater Contacts](#)

### SUSTAINABLE GROUNDWATER MANAGEMENT

- [CASGEM](#)
- [BULLETIN 118](#)

### Highlights

- [Water Mgmt. Planning Tool](#)
- [Initial Basin Prioritization for SGM](#)
- [Public Update for Drought Response, November 2014](#)
- [Geology of the Northern Sacramento Valley](#)





alters, or destroys a water well, cathodic protection well, groundwater monitoring well, or geothermal heat exchange well must file with the Department of Water Resources a report of completion within 60 days of the completion of the work.

**Well Completion Report Form - DWR 188** (PDF 437KB)

The free Adobe Reader may be used to view and complete this form. However, software must be purchased to complete, save, and reuse a saved form.

**How to Get the Well Completion Report Form to Work** (PDF 881KB)

These instructions are how to use the above-linked PDF form, these instructions detail the process of making a PDF document a "trusted document" to allow the system to populate the Well Completion Report number before you print the PDF.

**How to Fill Out a Well Completion Report-Instructional Pamphlet** (PDF 887 KB)

The California Water Code (Section 13700) recognizes that improperly constructed and abandoned water wells can be a source of groundwater contamination and a threat to public health. The purpose of this instruction pamphlet is to assist Water Well Contractors with filling out a Well Completion Report (WCR) to meet the requirements of California law. The Water Code requires Water Well Contractors file a WCR form with the California Department of Water Resources (Section 13751).

**Well Data** (PDF 249KB)

Well owners are encouraged to maintain records of their wells. The Well Data Form is a form on which well owners can record vital statistics about their well for their personal records.



[Back to Top](#) | [Help](#) | [Contact Us](#) | [Document Viewers](#) | [Conditions of Use](#) | [Privacy Policy](#)  
Copyright © 2015 State of California  
Last Modified: 07/03/2015

From the Sacramento Business Journal

[:http://www.bizjournals.com/sacramento/news/2015/07/13/yolo-county-could-get-visibility-economic-boost.html](http://www.bizjournals.com/sacramento/news/2015/07/13/yolo-county-could-get-visibility-economic-boost.html)

# Yolo County could get visibility, economic boost from new national monument

Jul 13, 2015, 7:22am PDT



[Mark Anderson](#)

Staff Writer- *Sacramento Business Journal*

[Email](#) | [Twitter](#) | [LinkedIn](#) | [Google+](#)

With the swipe of the president's pen Friday afternoon, a new national monument was born in Northern California. And Yolo County officials say the region could benefit economically.

[Berryessa Snow Mountain National Monument](#) was one of three that President Barack Obama designated. The other two are in Texas and Nevada.

The designation protects about 350,000 acres of publicly owned land in a narrow swath reaching up from the Berryessa Peak area in Yolo County and Solano County north to Mendocino County, where Snow Mountain is located.

"This is a win all around. It is a win for public lands. It is a win for Winters. It is a win for the Sacramento region," said Winters City Manager [John Donlevy Jr.](#) "We are the gateway to Lake Berryessa."

The designation doesn't shut down any current uses on the lands, which includes everything from wilderness and forests to cattle operations and agriculture. The monument area is criss-crossed with public access hiking trails and stunning views, Donlevy said.

Winters Mayor [Cecilia Aguiar-Curry](#) and Yolo County representatives were at the bill signing event at the White House on Friday, he said.

A variety of economic studies done on other areas designated as monuments show that they see spin-off benefits from the national designation.

Those benefits come because the designation "highlights the area and gives it more significance," Donlevy said.

Lake Berryessa, for example, is well known in much of Northern California, but its not a national or international destination. With the monument status, the region instantly gets more recognition. Neither Lake Berryessa, an artificial lake, nor land immediately around it is in the monument boundaries.

Primary access to the monument land is from Winters in the southeast, Solano and Napa counties in the southwest and from Highway 20 between Clear Lake and the Sacramento Valley.

"Berryessa Snow Mountain stands out among California's stunning natural resources as one of the most biologically diverse and beautiful, home to distinctive wildlife, vegetation and Native American cultural sites," Sen. [Diane Feinstein](#) said in a news release Friday. California Sen. Barbara Boxer and Feinstein both worked over the years to get the designation.

The area is home to many streams canyons and watersheds, three wilderness areas and habitat for bald and golden eagles, bears, elk and other wildlife.

Some of the benefits of being listed as a monument include that federal agencies such as the Bureau of Land Management, the U.S. Forest Service and the Bureau of Indian Affairs will work on a preservation management plan on the land. It also could be a step toward becoming a national park.

See a [map of the monument designation](#).

Mark Anderson covers technology, agriculture, banking and finance, venture capital, energy, mining and hospitality for the Sacramento Business Journal.

# We all celebrate this new National Monument

**By Special to The Enterprise** From page A6 | July 14, 2015

By Cecilia Aguiar-Curry

President Obama made a promise to protect our public lands during his 2015 State of the Union address, and I'm happy to see that he has kept his word. Using the Antiquities Act of 1906, Obama has preserved a number of overlooked gems, including California's newest National Monument in the Berryessa Snow Mountain region, designated on Friday.

The city of Winters and the Winters Chamber of Commerce strongly supported legislation introduced by Reps. Mike Thompson, John Garamendi and Jared Huffman, and Sens. Barbara Boxer and Dianne Feinstein to create the Berryessa Snow Mountain National Monument.

I am also proud to have stood with Assemblyman Bill Dodd and state Sen. Lois Wolk during the California Assembly and Senate hearings for AJR4 — a joint resolution urging the president to take action to permanently protect the Berryessa Snow Mountain region.

Now I am ecstatic to applaud President Obama for using his authority to safeguard what many locals consider our wild back yard.

The city of Winters is the gateway to the new Berryessa Snow Mountain National Monument. This scenic outdoor wonderland starts at Putah Creek, south of Lake Berryessa, and extends 100 miles north to Snow Mountain Wilderness in the Mendocino National Forest. This remarkable stretch of public lands is filled with outdoor recreation, natural wonders and opportunities for folks to get outside and reconnect with nature.

Climate change is expected to shrink the habitat of many plants and animals. Having an intact north-south migration corridor will be especially important for maintaining regional connectivity, protecting biodiversity and reducing extinctions.

This area provides important habitat for an abundance of wildlife, including black bears, California's second-largest population of wintering bald eagles, tule elk, osprey, river otters, half the state's dragonfly species, a variety of butterflies and species found nowhere else on the planet.

Yet another fascinating element to this incredibly biologically diverse landscape is the fact that it is a world-renowned geologic site, one that demonstrates the interaction between three tectonic plates.

The Berryessa Snow Mountain region is one of the most fascinating, yet least-known wild places in the state of California. Now that we are a star on California's map, I hope that will change.

The public lands of the Berryessa Snow Mountain region offer a rare mix of prime wildlife habitat, geologic wonders and wide-ranging recreation opportunities, while also supporting working lands and a robust local outdoor economy.

Recreation in the Berryessa Snow Mountain region already supports more than 300 jobs, and a recent economic study commissioned by the Winters Chamber of Commerce found that the Berryessa Snow Mountain region could generate \$26 million for the local economy over the next five years.

The region's proximity to the Bay Area and Central Valley makes it an easy getaway for families looking to get outside year-round. These lands provide opportunities for everyone — whether you are a hunter, hiker, fisherman, horseback rider, mountain biker, off-highway vehicle rider or just a nature lover, there is something in this region for everyone to enjoy.

National Monument designation will preserve and enhance this exceptional piece of America not only for us to enjoy now, but for the benefit of many future generations. Thank you to everyone who fought together to make this designation happen, and thank you, President Obama, for making this dream a reality.

— *Cecilia Aguiar-Curry is the mayor of Winters*

# Berryessa Snow Mountain National Monument

 Berryessa Snow Mountain National Monument

### Land Status

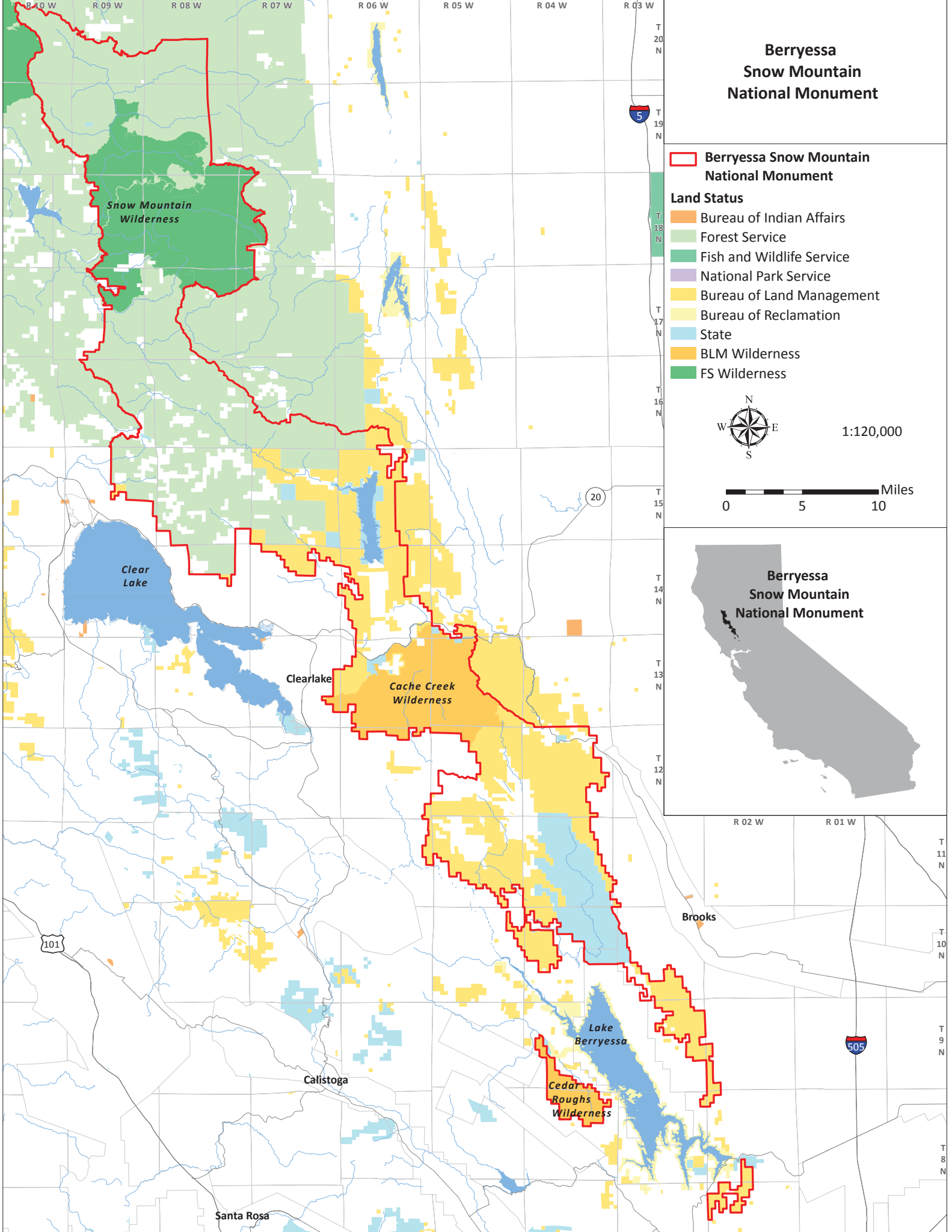
-  Bureau of Indian Affairs
-  Forest Service
-  Fish and Wildlife Service
-  National Park Service
-  Bureau of Land Management
-  Bureau of Reclamation
-  State
-  BLM Wilderness
-  FS Wilderness



1:120,000



R 02 W R 01 W





## The Watershed Information & Conservation Council (WICC)



A Tradition of Stewardship  
A Commitment to Service

[www.napawatersheds.org](http://www.napawatersheds.org)

## Presentation Overview

- ◆ Mission Statement
- ◆ History & Background
- ◆ Board Makeup
- ◆ Roles & Responsibilities
- ◆ Key Efforts & Projects



[www.napawatersheds.org](http://www.napawatersheds.org)



### Our Mission

Improving the health of Napa County's watersheds by informing, engaging and fostering partnerships within the community.

## History & Background

- ◆ Created in 2002
- ◆ Why?
  - Foster Community Dialogue
  - Sharing of Information
  - Promotion of Conservation, Stewardship Efforts
  - Support Project Coordination & Implementation





# Board Membership and Meetings



## Membership Makeup

- ◆ Council Member from each City/Town
- ◆ Board of Supervisors
- ◆ Planning Commissioner
- ◆ Land Trust/RCD/NRCS
- ◆ Farming/Agriculture Industry
- ◆ Environmental Interest Groups
- ◆ Business/Wine Industry
- ◆ Public at Large

Meetings are held bi-monthly, 4<sup>th</sup> Thursday

[www.napawatersheds.org](http://www.napawatersheds.org)

# Roles & Responsibilities



- ◆ Conduit for input & information sharing
- ◆ Education & outreach
- ◆ Support monitoring, data collection & analysis
- ◆ Facilitate grant funding opportunities
- ◆ Serve as an advisory committee to the Board of Supervisors



[www.napawatersheds.org](http://www.napawatersheds.org)

## Key Programs & Efforts

- ◆ Monitor Policies : Federal, State & Regional
  - State Water Board, EPA & Other Agencies
- ◆ Support Local Projects & Organizations
  - Restoration & Conservation
  - Monitoring & Assessment
  - Community Education & Outreach
  - Information Sharing
- ◆ Pursue Grant Funding for Local Projects
  - Collaborate with groups and agencies
  - Post opportunities
  - Partnership and cost-share coordination



## Policy Monitoring

- ◆ State & Regional Water Board
- ◆ California/Federal EPA
- ◆ Legislative actions/bills
- ◆ Policy workgroup involvement (TMDL, ITAS)
- ◆ Attendance at key meetings



## Monitoring and Assessment Program Accomplishments

- ◆ Developed watershed monitoring strategy (2005)
- ◆ Support for habitat & fisheries' assessments (2003-Present)
- ◆ Identified key watersheds (2007)
- ◆ Developed watershed goals/monitoring indicators (2009)
- ◆ Completed Watershed Assessment Framework (2010)
- ◆ TMDL Implementation/Tracking/Accounting System (ITAS) (2013-Present)
- ◆ Road Condition/Stream Erosion Assessment Tools (2014-Present)

[www.napawatersheds.org](http://www.napawatersheds.org)

## Focus on Fisheries

*A key indicator of watershed health*



- ◆ Stream surveys
- ◆ Habitat assessments
- ◆ Salmon redd & carcass counts
- ◆ Fish barrier assessments & prioritization
- ◆ Out migration monitoring (rotary fish trap, tagging)
- ◆ DNA testing



[www.napawatersheds.org](http://www.napawatersheds.org)

## Education & Outreach



- ◆ WICC WebCenter
  - Information, News, Events, Data, Maps
- ◆ Speaking Tours/Field Trips
  - Classroom field trips, Organizations, Groups
  - Partnering with Local Organizations
- ◆ Hosting of Public Meetings/Forums
  - Bi-annual Napa County Watershed Symposium
  - Bi-monthly WICC board meetings
  - Technical Forums

[www.napawatersheds.org](http://www.napawatersheds.org)



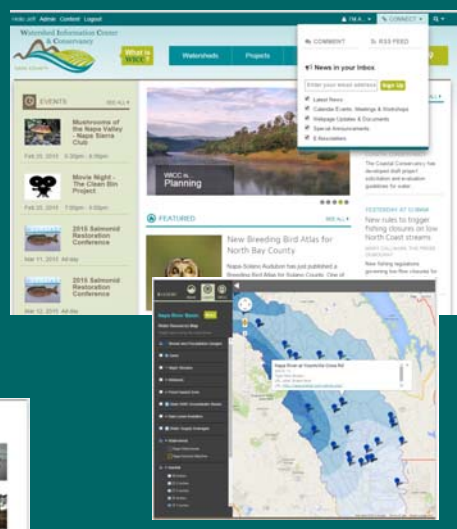
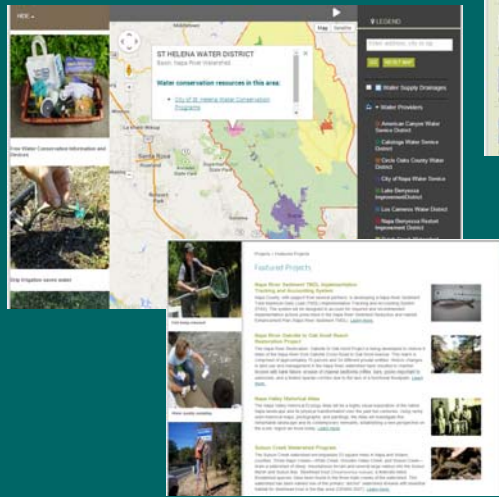
## Grant and Funding Support

- ◆ Grant & Funding Support
  - Posting opportunities, partnerships, cost-share, coordination
- ◆ Building Community Capacity & Coordination
  - Promotion & outreach
  - Implementation & collaboration
  - Reporting & dissemination

[www.napawatersheds.org](http://www.napawatersheds.org)



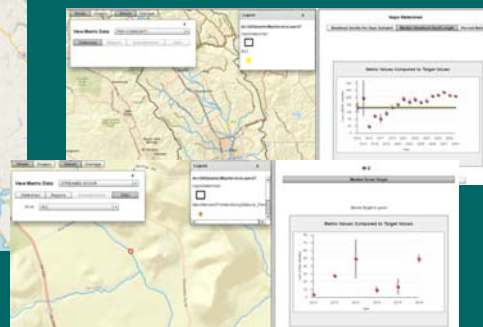
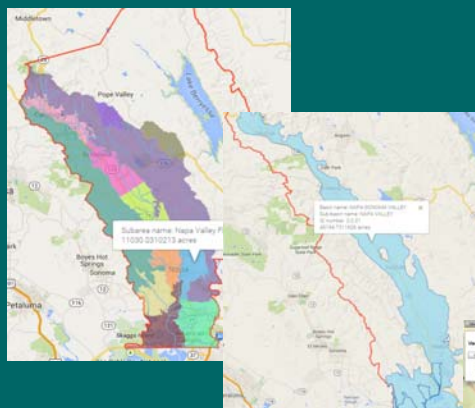
# WICC Web Center www.napawatersheds.org



- Information Resource
- News & Events
- Connections

www.napawatersheds.org

## WICC Web Center (continued)



### New Additions

- ◆ Reporting of Groundwater Conditions
- ◆ Tracking TMDL Implementation Actions  
(coming soon!)

www.napawatersheds.org



# Questions & Discussion



A Tradition of Stewardship  
A Commitment to Service

Contact:

Jeff Sharp  
707-259-5936

[jeff.sharp@countyofnapa.org](mailto:jeff.sharp@countyofnapa.org)

