

## Members

Diane Dillon  
Mark Luce  
David Graves  
Jeff Reichel  
Phill Blake  
Donald Gasser  
Kate Dargan  
Jeffrey Redding  
Tom Shelton  
Charles Slutzkin  
Carol Kunze  
Richard Camera

## Alternates

Harold Moskowitz  
Karen Slusser

## - MINUTES / ACTION SUMMARY -

### SPECIAL BOARD MEETING

*Strategic Planning Workshop*

**Monday, May 9, 2005 at 8:30 a.m.**  
**Joseph Phelps Winery, 200 Taplin Road,**  
**St. Helena, CA**

## Staff Representatives

Patrick Lowe,  
**Secretary**  
Deputy Director,  
Conservation Div., CDPD

Jeff Sharp,  
**Watershed Coordinator**  
Planner III,  
Conservation Div., CDPD

Laura Anderson,  
**Counsel**  
Attorney IV,  
County Counsel's Office

#### 1. **CALL TO ORDER & ROLL CALL** (Chairman)

*Members Present: Diane Dillon, David Graves, Jeff Reichel, Phill Blake, Donald Gasser, Kate Dargan, Charles Slutzkin, Carol Kunze, Richard Camera Tom Shelton, Mark Luce, Jeffrey Redding, Karen Slusser*

*Members Absent/Excused: None*

*Members Absent: None*

*Staff Present: Patrick Lowe, Jeff Sharp*

#### 2. **APPROVAL OF ACTION MINUTES**

None at this time.

*Outcome: None presented*

#### 3. **PUBLIC COMMENT**

In this time period, anyone may comment to the Board regarding any subject over which the Board has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any item presented at this time.

*Outcome: None received.*

#### 4. **ANNOUNCEMENTS** (Board/Staff)

*Outcome: Kate Dargan announced the May 12, 2005 roll-out of the Napa County Firewise program.*

#### 5. **BOARD DISCUSSION AND PARTICIPATION IN A FACILITATED STRATEGIC PLANNING WORKSHOP** (Staff/Consultant)

*Outcome: Tina Stott, a consultant with Pacific Municipal Associates' (PMC) Conservation and Resource Planning Group, presented the Board with a Workshop Agenda and working report summarizing the Board Member's responses to earlier telephone interviews conducted by the consultant. Both the agenda and the report assisted the Board with its discussions and planning efforts. Board Members actively participated in facilitated*

*strategic planning discussions, drawing from the Board's interview/survey responses contained in the prepared report. PMC consultant recorded the Board's deliberations, suggestions and responses throughout the workshop on large display paper(s). At the conclusion of the workshop, the consultant was tasked with charged with providing the Board Meeting Notes and a Draft Vision for its May 26, 2005 meeting. A Draft Strategic Plan will be prepared for the Board's review and consideration at its June 23, 2005 meeting and a Final Strategic Plan is expected for the Board's July 28, 2005 meeting.*

6. **FUTURE AGENDA ITEMS** (Board/Staff)

*Outcome: Summary of workshop Meeting Notes and a Draft Vision for May 26, 2005 meeting, Draft Strategic Plan for June 23, 2005 meeting and a Final Strategic Plan for the Board's July 28, 2005 meeting.*

7. **NEXT MEETING – Regular Board Meeting: May 26, 2005 – 4:00 PM**

8. **ADJOURNMENT** (Chairman)

If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Please contact Jeff Sharp at 707-259-5936, 1195 Third St., Suite 210, Napa CA 94559 to request alternative formats.

