



-- ACTION MINUTES --

SPECIAL BOARD MEETING

Thursday, November 20, 2014, 4:00 p.m.

NCTPA/NVTA Conference Room
625 Burnell Street, Napa CA 94559

- NOTE SPECIAL LOCATION -

Board of Directors

- Susan Boswell
Tosha Comendant
Diane Dillon
Marita Dorenbecher
Michael Haley
Gary Kraus
Jason Lauritsen
Kenneth Leary
Mark Luce
Gretchen Stranzl
McCann
Marc Pandone
Matt Pope
Jeff Reichel
Scott Sedgley
Pamela Smithers
Rita Steiner
Peter White

Alternate

Keith Caldwell

Staff

- Patrick Lowe, Secretary
Natural Resources Conservation Mngr., Public Works
Jeff Sharp, Principal Planner, Public Works
Robert C. Martin, Legal Counsel, Deputy Counsel, County Counsel's Office

804 First Street, Napa, CA 94559-2623

Tel: 707-259-8600

info@napawatersheds.org

1. CALL TO ORDER & ROLL CALL (Chair)

The meeting was called to order at 4:30pm (once a quorum was obtained). Agenda items 4(a) and 6(c) were not heard due to late start.

Members Present: Tosha Comendant, Michael Haley, Gary Kraus, Kenneth Leary, Marc Pandone, Matt Pope, Scott Sedgley, Pamela Smithers, Peter White

Members excused: Susan Boswell, Diane Dillon, Marita Dorenbecher, Jason Lauritsen, Mark Luce, Gretchen Stranzl McCann, Jeff Reichel, Keith Caldwell

Members absent: Rita Steiner

Staff present: Patrick Lowe, Jeff Sharp

2. APPROVAL OF ACTION MINUTES

Meeting of September 9, 2014 (Chair) (2 min)

Approved as presented

Table with 17 columns (SB, TC, DD, MD, MH, GK, JL, KL, ML, GSMC, MPI, MP2, JR, SS, PS, RS, PW, KC) and 2 rows of initials.

3. PUBLIC COMMENT

In this time period, anyone may comment to the Board regarding any subject over which the Board has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any item presented at this time. (Chair)

None provided.

4. UPDATES, REPORTS AND DISCUSSION

a) Update on Napa County's Water Availability Analysis public workshop held November 5, 2014 (WICC Staff) (5 min)

Item not heard due to late start.

(cont.)

- b) Report on the publication of the **2015 Watershed Education Calendar** – “Favorite Watershed Places” (Eric McKee, Education Program Coordinator, Napa County RCD) (5 min)
Mr. McKee reported on the calendar’s production and theme (favorite watershed places). Mr. McKee provided the Board with copies of the calendar. 4,000 copies were printed and will be distributed throughout the County. This is the 11th annual watershed education calendar. The WICC, RCD and Friends of the Napa River share in the production and printing cost.

- c) Other reports and updates (WICC Staff; Board)
Jeff Sharp reported on water conservation data collected by the City of Napa Water Division (Pat Costello) comparing water use (conservation effort) between 2013 and 2014 irrigations season (March – October). 13% less water was used in 2014 than in 2013. 2014 use was the lowest since 1994. In 1994 there were 12,000 fewer residents served and fewer hotels and restaurants within the City’s service area.

5. DISCUSSION AND POSSIBLE ADOPTION OF STRATEGIC PLAN

Board discussion and possible adoption of **WICC Strategic Plan** facilitated by staff and strategic planning consultant (Board/Staff/Consultant) (1 hrs)

Tina Stott, the Board’s strategic planning consultant, provided the Board with a review of the planning process to date, changes made to the plan since the Board’s last meeting and changes made for clarity and consistency throughout the document. The Board discussed changing the name of the WICC. Marc Pandone requested that the WICC receive more reports from the County Planning Dept. on pending development project/ policies (vineyards/climate action plan). Michael Haley asked what the WICC’s role is with respect to development projects. Ms. Stott noted that in prior meetings it was discussed and the Board agreed that it would not comment on specific projects. Patrick Lowe reminded the Board that they were created by the Board of Supervisors as a non-regulatory committee and to be advisory on a wide range of broad policies (local, Regional and State) related to water/watershed issues and not to engage specially on development projects. Mr. Lowe pointed out that the WICC membership includes two members from Board of Supervisors and one member from the County Planning Commission. Discussing the merits of development projects in advance of the established process (e.g., project meetings, environmental review, public noticing, and hearings) would be problematic and a conflict for the Supervisors and Commissioner on the WICC. Ms. Stott suggested that the WICC could receive informational presentations by the Planning Dept. Pam Smithers recommended that the WICC membership should know what is going on with upcoming land use activities so that it could “provide the best information possible” as stated in the strategic plan. Mr. Lowe agreed that the Planning Director or senior staff could come to the WICC and provide an update on land use activities and programs. The Board discussed the value of having more information about projects and policies, but questioned the level of public discussion possible at the WICC without having to recuse oneself from a future public hearing related to a specific project or policy. Mr. Lowe will check with County Council as to what level of discussion could occur. Peter White and others recommended taking a high-level look/review of land use/development and not to focus on any one specific project. Ms. Stott recommended adding an item to Goal 4a of the strategic plan mentioning the need for regular informational updates by the County Planning Dept. The Board also discussed changing the name of the WICC to better reflect the current role of the WICC Board. Ms. Stott presented the Board with a number of possibilities and the Board weighed the pros and cons of each. The Board decided that the name Watershed Information and Conservation Council best suited their current role and requested that the new name be considered by the Board of Supervisors when the updated plan is presented to them for their acceptance. Due to the absence of some members, it was recommended that the final plan come back to the WICC Board in January for final approval.

6. PRESENTATION AND DISCUSSION

- a) Presentation on **2014 fisheries monitoring** efforts and results (Jonathan Koehler Senior Biologist, Napa County RCD) (10 min)
Item not heard due to late start.

- b) "What do you need to know, to plan for climate change impacts on your operations in Napa Valley?" a presentation on the **Climate Ready North Bay Project** to generate information and products for planners, resource managers, and decision-makers, for application to real-world climate adaptation challenges using a consistent analysis framework across the North Bay region (Caitlin Cornwall, project co-lead, Sonoma Ecology Center/North Bay Climate Adaptation Initiative) (20 min)

Caitlin Cornwall provided the Board with a presentation, giving an overview of the project, its partners and examples of some of the analyses that will be conducted. The objective of the project is to provide detailed future climate and hydrology information, customized through manager input, for direct application to real-world climate adaptation challenges, using a consistent analysis framework across the north-bay, based on the highest-resolution climate projections available. Ms. Catlin presented a number of maps illustrating various climatic change scenarios and the potential environmental impacts/changes possible in the north-bay. A follow-up presentation will be given in the spring once draft products have been developed specifically for the Napa River watershed.

7. INFORMATIONAL ANNOUNCEMENTS

Exchange of **informational announcements and events** (WICC Staff, Board, and Public) (5 min)

Marc Pandone informed the Board of a Sierra Club Meeting at 6:30pm at the Napa County Library (Napa Main Branch), Thursday November 20, 2014.

8. FUTURE AGENDA ITEMS

Discussion of possible **items for future agendas** (Board, WICC Staff)

None presented.

9. NEXT MEETING (Chair)

Regularly Scheduled Board Meeting: **January 22, 2015 – 4:00 p.m.**

10. ADJOURNMENT (Chair)

Motion and approval to adjourn

SB	TC	DD	MD	MH	GK	JL	KL	ML	GSMC	MP1	MP2	JR	SS	PS	RS	PW	KC
E		E	E			E		E	E			E			A		

Note: If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Please contact Jeff Sharp at 707-259-5936, 804 First St., Napa CA 94559-2623.



Voting Key

If not unanimous, votes will be tallied (N = No; A = Abstained, X = Excused) using the following Board Member abbreviations: SB = Susan Boswell; Tosha Comendant = TC, DD = Diane Dillon; MD = Marita Dorenbecher, MH = Michael Haley; GK = Gary Kraus; JL = Jason Lauritsen; KL = Kenneth Leary; ML = Mark Luce; GSMC = Gretchen Stranzl McCann; MP1 = Marc Pandone; MP2 = Matt Pope; JR = Jeff Reichel; SS = Scott Sedgley; PS = Pamela Smithers; RS = Rita Steiner; PW = Peter White; KC = Keith Caldwell (alternate)

Example Key:

SB	TC	DD	MD	MH	GK	JL	KL	ML	GSMC	MP1	MP2	JR	SS	PS	RS	PW	KC
X			A				N				A						