

Watershed Information Center & Conservancy OF NAPA COUNTY

Members

Diane Dillon
Mark Luce
Michael Novak*
Steven Rosa
Mark Van Gorder
Gary Kraus
Leon Garcia
Jim King
Jeff Reichel
Phill Blake
Don Gasser
Kate Dargan
Jeffrey Redding
Robert Steinhauer
Charles Slutzkin
Marc Pandone
Richard Camera
**pending confirmation*

Alternate

Harold Moskowite

AGENDA

REGULAR BOARD MEETING

**Thursday, May 24, 2007
4:00 p.m.**

**2nd Floor Conference Room, Hall of Justice Building,
1125 Third Street, Napa CA**

Staff Representatives

Patrick Lowe,
Secretary
Deputy Director,
Conservation Div., CDPD

Jeff Sharp,
Watershed Coordinator
Planner III,
Conservation Div., CDPD

Laura Anderson,
Counsel
Attorney IV,
County Counsel's Office

1. **CALL TO ORDER & ROLL CALL** (Chairman)
2. **APPROVAL OF ACTION MINUTES**
Meeting of January 25, 2007 and February 22, 2007 (Chairman)
3. **PUBLIC COMMENT**
In this time period, anyone may comment to the Board regarding any subject over which the Board has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any item presented at this time. (Chairman)
4. **ANNOUNCEMENTS** (Board/Staff)
 - a. **Board appointment pending:** two applications were received for vacant Public at Large position (Staff)
 - b. Others (Board/Staff)
5. **UPDATES/REPORTS:**
 - a. Napa County **concept proposal** to CalFed Watershed Program **selected for full-proposal submittal;** grant would support watershed monitoring program development, and a pilot application in Napa River watershed (Staff)
 - b. May 2007 **Watershed Awareness Month** in Napa County; Board of Supervisor's proclamation, outreach efforts and numerous events and celebrations (Staff)
 - c. Others (Board/Staff)

6. **DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE CHAIR TO SIGN A LETTER OF APPRECIATION TO FROG’S LEAP WINERY:**

Discussion and possible action authorizing the Chair sign a **letter of appreciation to Frog’s Leap Winery** for their assistance in hosting the WICC Board’s Strategic Planning Retreat on April 26, 2007 (Staff)

7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION TO STAFF:**

- a. Update, discussion and possible direction to staff regarding the **County General Plan Update** process; circulation of Draft Plan and EIR and the extended Public Review/Comment Period; future public meeting schedule; and possible **formation of a WICC Board sub-committee** to review the Draft General Plan Update and EIR materials and provide written comments to County Planning Director on matters relating to watershed management and water quality (Planning Director/Staff)
- b. Update, discussion and possible direction to staff regarding the WICC Board’s **Strategic Planning Retreat Summary; action outcomes; formation of a WICC Board sub-committee** to review and improve upon “Goal #3” and the “Organizational Model;” **and next steps** in updating and adopting the revised plan (Consultant/Staff)

8. **PRESENTATION, DISCUSSION AND POSSIBLE DIRECTION TO STAFF – SAN FRANCISCO BAY REGIONAL WATER QUALITY CONTROL BOARD (RWQCB) STREAM AND WETLAND PROTECTION POLICY:**

Presentation by RWQCB staff on pending Stream and Wetland Protection Policy, discussion and possible direction to staff regarding the **RWQCB’s Basin Planning process**, possible **State Board approval of pending TMDLs** for the Napa River, and other State and Regional water quality policy developments (RWQCB/Staff)

9. **FUTURE AGENDA ITEMS** (Board/Staff)

- a. Possible **Napa Firewise** presentation (Napa County Fire/CDF)
- b. Others (Board/Staff)

10. **NEXT MEETING:**

Regular Board Meeting: June 28, 2007 – 4:00 PM
Hall of Justice Building, 2nd floor Conference Room, 1125 Third Street, Napa

11. **ADJOURNMENT** (Chairman)

Note: If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Please contact Jeff Sharp at 707-259-5936, 1195 Third St., Suite 210, Napa CA 94559) to request alternative formats.



Item 5a:

CalFed Watershed Program Grant - Staff Report to Board of Supervisors, 5/22/07

Subject

Conservation Development & Planning Director requests Adoption of a Resolution and related actions for submittal of an Application for a CalFed Watershed Program Grant.

Recommendation

Director of Conservation, Development and Planning requests the following actions relating to a grant application to the CalFed Watershed Program in the amount of \$394,000 for the term January 1, 2008 through June 30, 2010:

1. Adoption of a resolution authorizing the Director to apply for the grant, affirming the County's intent to conduct the proposed project pursuant to the grant conditions, and appointing a grant contact person designated by title; and
2. Approval of and authorization for the Watershed Information Center and Conservancy (WICC) Board to participate in related grant activities.

Summary

On March 16, 2007, the Director of Conservation, Development and Planning submitted a non-binding "concept" proposal to the CalFed Watershed Program to assist the Watershed Information Center and Conservancy (WICC) Board with the development of a long-term county-wide watershed monitoring program, a priority action item identified in the WICC's Strategic Plan. The conceptual proposal was for a maximum of \$394,000 for the term of 01/01/08 through 06/30/10. Tasks would support the development and analysis of watershed monitoring indicators for the Napa River watershed in conjunction with a larger regional effort in the greater North Bay/Delta area via partnerships with the University of California, Davis, Napa County Resource Conservation District, and the Sonoma Ecology Center.

On May 1, 2007 the Department received notification of approval to advance to the "full" proposal phase of the grant review process. Eligibility requirements of a full proposal application include a resolution by the Board affirming the County's intent to conduct the proposed project pursuant to all grant conditions, and appointment of a grant contact person designated by title (Patrick Lowe, Deputy Director of the Conservation Division).

The goals in the grant proposal are well aligned with the mission of the WICC, which is to educate and support the community in its efforts to maintain and improve the health of Napa County's watershed lands. The proposed work plan further supports monitoring objectives outlined in the WICC's Watershed Monitoring Strategy; which are to characterize watershed conditions and trends using appropriate indicators and to track the success of natural resource protection and restoration efforts, and evaluate the long-term health of Napa County's watershed lands.

Background

The proposed “Watershed Assessment Framework: North-Bay and Delta Scoping and Napa River Pilot Project” is a coordinated effort to develop performance measures and indicators for “watershed health.” It will apply a watershed assessment framework (WAF), which is a means of evaluating/reporting on ecosystem services and socio-economic benefits/conditions, in the Napa River watershed and across the Bay-Delta region. The Napa River watershed will serve as a pilot and will be the focus of the data analysis phase of the project. The information learned through this pilot application will provide Napa County a set of key watershed indicators and a framework by which to gauge and report the effectiveness of local restoration and watershed enhancement activities intend to improve water quality and meet state and local watershed goals (i.e., TMDL implementation and reporting requirements). Outcomes learned from the Napa River pilot application can also then be used to inform a broader application of the WAF throughout the North Bay-Delta region.

Partners on the project include: The University of California, Davis; Napa County Resource Conservation District; Sonoma Ecology Center; U.S. Geological Survey; and the Calaveras County Water District (representing stakeholders in the Delta Mokelumne and Calaveras watersheds). The project will provide important information to stakeholders about appropriate ways to measure watershed conditions and the effectiveness of actions taken to improve water quality and meet local and regional watershed goals and objectives. (Project work tasks and budget outline is attached.)

The project will be coordinated with a statewide effort involving other related projects in the region and across California. Based on a science-based process to develop a local and regional watershed indicator database, stakeholders from existing forums will be invited to join regional technical advisory committees and public forums to discuss the selected monitoring indicators. The Watershed Information Center and Conservancy (WICC) Board, the WICC's Technical Advisory Committee, the North Bay Watershed Network, as well as other targeted public forums will be used to gain stakeholder input into indicator selection and use. Although focus for the pilot application will be in the Napa River watershed, limited set of critical regional indicators will be developed. The proposed indicators will be reviewed by experts, including the CalFed Science Program prior to analysis, to address questions such as: 1) is there an appropriate suite of watershed parameters and associated indicators? 2) Are selected watershed indicators linked to important ecosystem processes and beneficial uses? 3) How does one make/measure connections between management actions and watershed effects?

A critical aspect of the project is providing a science-based, yet understandable, depiction of conditions, influences, and changes in the Napa River watershed. For this reason, the project will develop a reporting device for the Napa River that will overtime 1) analyze conditions in the watershed relative to standards, references, and goals, 2) record change in condition over time, and 3) track differences among tributaries. In the long run, project reporting will inform local and regional adaptive management to systematically improve management policies and practices by learning from recorded outcomes. The pilot effort will also improve future development of watershed and ecosystem indicators by CALFED, the Department of Water Resources, and other state and local agencies tasked to improve watershed monitoring and other watershed management programs.

Obtaining adequate funding through grants and other means in support of WICC's charge and mission is priority action item identified in the WICC's Strategic Plan. Work in preparing this grant application and upfront coordination of partnerships described in the grant is currently funded though under WICC program. At this point in the grant application process there is no fiscal impact to the County. Should the grant be awarded, formal agreements between the state and County

will be developed and any fiscal obligations to the County will be disclosed and considered at that time. As currently proposed, the grant utilizes in-kind match that is already apart of the WICC's function and capacity and little if any cash match is anticipated. Furthermore, continued funding for the WICC is expected next fiscal year upon adoption of the 07-08 Budget.

Project Work Task		Task Description	Match & In-Kind Funds	Grant Funds Requested	Project Total
Task 1:	Develop basis for assessing watershed conditions	Develop knowledge base of possible analytical approaches, potentially available data, and reporting strategies to community and TAC	\$22,000	\$49,000	\$71,000
Task 2:	Local and regional coordination	Convene and meet with stakeholders advisory committees, communicate and receive feedback on approach and indicator selection	\$12,400	\$37,400	\$49,800
Task 3:	Develop indicator analysis and reporting plan	Develop regional indicator framework and plan for analysis in focus watershed	\$13,000	\$41,500	\$54,500
Task 4:	WAF indicator analysis in focus watershed	Analyze indicators corresponding to the 7 WAF attributes, describe process, findings, and interpretation	\$22,000	\$183,000	\$205,000
Task 5:	Report findings for watershed and WAF testing	Report regional framework of indicators, report analysis of WAF indicators for Napa River watershed, description of stakeholder and scientific analysis process, and reporting of lessons learned, gaps, next steps, etc.	\$7,000	\$49,600	\$56,600
Reporting:				\$22,500	\$22,500
Invoicing:				\$11,000	\$11,000
TOTAL PROPOSED BUDGET:			\$76,400	\$394,000	\$470,400

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE DIRECTOR OF CONSERVATION, DEVELOPMENT AND PLANNING TO SUBMIT A PROPOSAL TO THE CALIFORNIA DEPARTMENT OF WATER RESOURCES FOR FUNDING THROUGH THE CALFED WATERSHED PROGRAM

WHEREAS, the Department of Water Resources, in partnership with the California Bay Delta-Authority, is administering a Watershed Grant Program specifically designed to support and fund watershed programs and activities within the CALFED Solution Area. The Director of Conservation, Development and Planning wishes to apply for an eligible grant under the program to financially support the charge and mission of the Watershed Information Center and Conservancy Board (hereafter "WICC Board"); and

WHEREAS, on May 1, 2007, the County of Napa was granted approval by the Department of Water Resources to submit a full grant proposal request for grant funding based upon a concept proposal submitted on March 16, 2007, entitled "Watershed Assessment Framework: North-Bay and Delta Scoping and Napa River Pilot Project"; and

WHEREAS, submittal of the full proposal to obtain the grant requires a resolution that specifies approval to apply for the grant and the intent to conduct the project pursuant to all grant conditions from the Board of Supervisors and designation of a grant contact person by title.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Napa hereby authorizes the Director of Conservation, Development and Planning to submit a full grant proposal to the California Department of Water Resources for funding made available through the CalFed Watershed Program. The additional funds, if awarded, will be used to supplement funds currently allocated to the WICC Board program, to support staffing costs associated with grant administration and to complete specific tasks outlined in the proposal described above throughout the term of the grant. The Board designates the Deputy Director of the Conservation Division of the Conservation, Development and Planning Department as the grant contact person.

The foregoing resolution was duly and regularly adopted by said Board of Supervisors of the County of Napa, State of California, at a regular meeting of said Board held on the 22nd day of May, 2007, by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

ABSENT: SUPERVISORS _____

HAROLD MOSKOWITE, Chair
Napa County Board of Supervisors

ATTEST: Gladys I. Coil
Clerk of the Board

By: _____

APPROVED AS TO FORM
Office of County Counsel
By: Robert W. Paul (by e-signature)
Deputy County Counsel
Date: May 10, 2007

Approved by the Napa County
Board of Supervisors
Date: _____
Processed by:

Deputy Clerk of the Board

PROCLAMATION

WHEREAS, Napa County has three major watersheds: the Napa River, Putah Creek, and Suisun Creek watersheds; and

WHEREAS, the watersheds of Napa County support forested mountain slopes, agriculture, urban areas, open pasture, grassland, industrial zones, and marshes; and

WHEREAS, Napa County's watersheds support a large diversity of wildlife and plant species; and

WHEREAS, the beauty of Napa County's watershed land enriches the quality of life shared and enjoyed by each and every resident and visitor of the County; and

WHEREAS, functioning watersheds are vital for a healthy environment, a safe and reliable source of drinking water, and a healthy economy; and

WHEREAS, landowners, local governments, conservation organizations, and individual citizens throughout the County of Napa are working together to find ways to maintain, enhance, and improve the health of Napa County's watersheds; and

WHEREAS, the residents of the County of Napa wish to celebrate local watershed efforts and raise awareness about the importance of local watersheds.

NOW, THEREFORE, I, Harold Moskowitz, on behalf of the Napa County Board of Supervisors do hereby proclaim the month of May 2007, as "*Watershed Awareness Month*" in Napa County and encourage all to celebrate and explore Napa County's watershed lands.



Harold Moskowitz

Harold Moskowitz, Chair
Napa County Board of Supervisors

ATTEST:

Gladys A. Coil

Gladys A. Coil
Clerk of the Board



Celebrate and explore

Napa County's Watersheds!

May is California's 3rd annual **Watershed Awareness Month**. Celebrate by learning about and exploring your local watershed and participating in activities that help enhance Napa County's watershed lands.

Did You Know...

- A *watershed* is an area of land that captures water in any form, such as rain, snow, or dew, and drains it to a particular stream, river, or lake.
- No matter where you are, you are in a watershed! Napa County has *three major watersheds*: the Napa River, Putah Creek, and Suisun Creek watersheds.

Which watershed do you live in?

- What we do on the land affects the *health and function* of our watersheds.

What can you do to care for your watershed?

- Citizens, local organizations, and government agencies throughout Napa County are *working together* to maintain and improve the health of Napa County's watersheds.

How can you get involved?

Find answers to the above questions and learn more about Napa County's watersheds by visiting

www.napawatersheds.org





Celebrate and explore

The Watersheds of Napa County!

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- Citizens, local organizations, and government agencies throughout Napa County are *working together* to maintain and improve the health of Napa County's watersheds.

How can you get involved?

Find out about local Watershed Awareness Month activities by visiting

www.napawatersheds.org



your WICC
watershed information center & conservancy
of napa county

WICC Board of Directors

Chair

Don Gasser

Napa County Resource
Conservation District

Vice Chair

Steven Rosa

Yountville Town Council

Phill Blake

Natural Resource
Conservation Service

Diane Dillon

Napa County Board
of Supervisors

Leon Garcia

American Canyon City
Council

Jim King

Napa County Planning
Commission

Gary Kraus

Calistoga City Council

Mark Luce

Napa County Board
of Supervisors

Marc Pandone

Public at Large

Jeffrey Redding

Public at Large

Jeff Reichel

Land Trust of Napa Co.

Eric Sklar

St. Helena City Council

Charles Slutzkin

Public at Large

Robert Steinhauer

Public at Large

Mark Van Gorder

Napa City Council

Alternate

Harold Moskowite

Napa County Board
of Supervisors

Staff to the Board

Patrick Lowe

Secretary to the Board
Deputy Director, CDPD

Jeff Sharp

Watershed Coordinator
Principal Planner, CDPD

Laura Anderson

Legal Counsel
Napa Co. Counsel

May 24, 2007

John Williams
Owner and Winemaker
Frog's Leap Winery
8815 Conn Creek Road
Napa, CA 94573

Dear Mr. Williams,

On behalf of the WICC Board of Directors, I would like to thank you and your staff at Frog's Leap Winery for your hospitality and generosity!

The beautiful setting at Frog's Leap Winery and the care and professionalism of your staff contributed greatly in making the WICC Board's Strategic Planning Retreat, on April 26, 2007, a tremendous success.

We further enjoyed the presentation and facility tour provided by your staff. It highlighted the Winery's efforts towards energy and farming sustainability and added greatly to the morning's program. The Winery's commitment to environmental responsibility is a model for others to follow.

Sincerely,

Don Gasser, Chair

**Strategic Planning Retreat
April 26, 2007**

Summary and Outcomes

Summary: The Watershed Information Center and Conservancy of Napa County (WICC) met on April 26, 2007 at Frog's Leap Winery to conduct a strategic planning retreat. The objectives of the retreat were to:

1. Review, potentially revise, and affirm the WICC Strategic Plan Mission, Vision and Guiding Principles;
2. Assess progress to date on each of the Strategic Plan Goals and discuss possible revisions to those goals; and
3. Discuss and seek consensus on the proposed Organizational Model.

To help frame the issues and concerns of the WICC Board members and to make the most of the Board's limited time together, staff conducted a survey of board members prior to the retreat with the assistance of the Center for Collaborative Policy (California State University, Sacramento). The survey asked board members to: 1) identify their concerns (if any) and suggestions for improving the WICC's mission statement, vision statement, and guiding principles; 2) provide possible revisions to the goals detailed in the Strategic Plan (August 2005); and 3) identify issues and concerns over the proposed WICC organizational model.

Eight board members provided completed surveys prior to the workshop and nearly all members were present at the retreat to discuss the issues (1 member was absent). Survey responses were summarized and presented at the retreat.

Outcomes: With facilitation by the Center for Collaborative Policy, board members were provided ample time to review survey responses and to discuss each of the retreat objectives/topics in-depth. After robust discussion, the following actions were taken:

1. Affirmed the Mission Statement.
2. Directed addition of "Roles & Responsibilities" to the Strategic Plan (staff will prepare a draft for review and consideration as a part of the revised Plan).
3. Affirmed the Vision Statement (with understanding that the vision strives for higher environmental/watershed quality).
4. Revised and re-ordered the Guiding Principles such that:
 - a. Principle #3 becomes #1 with #1 language added to end of principle;
 - b. Principle #2 moved farther down the list to #7; and,

- c. Principles #5 and 6# are reworded
 - d. Add guiding principle to define "watershed" and articulate "riparian" focus in the guiding principle (text and order changes provided at end of document).
5. Goal #1: revised/reworded to include "all" watershed areas (i.e., cities); directed to add a guiding principle to define "watershed". Articulate "riparian" focus in guiding principle (this direction noted above). The revised goal statement is:
- "Goal 1 (Watershed Conservation and Management): Improve watershed health throughout the entirety of Napa County, which includes its cities and towns, by supporting community efforts to protect and enhance all watershed lands and natural processes with an emphasis on riparian corridors and native species and their habitats. "
6. Goal #2: directed to emphasize more outreach to promote the WICC website and add more links to existing watershed organizations.
7. Goal #3: directed to form a subcommittee to propose new language and report back to the Board for discussion and approval; possible committee members may include Diane Dillon, Jeff Reichel, Don Gasser, and Mark Luce (committee would tentatively report back June 28th).
8. Goal #4: the goal needs to be "actively worded"; reflect Goal #3 subcommittee findings here too as appropriate; look for ways to involve volunteers in WICC efforts. The revised goal statement is:
- "Goal 4 (Education): Enable the community — those who live in, work in and visit the County's watersheds — to understand the importance of watershed stewardship and watershed health and be actively involved in improving the health of the County's watersheds."
9. Organizational Model (Goal #5): directed to use the same subcommittee formed for Goal #3 to review and discuss the organizational model in more detail, including the roles/responsibilities of the WICC, and report back to the Board (tentatively June 28th) for further discussion and possible approval. Comments on the model provided during retreat should be considered by the subcommittee and include:
- a. Add Towns and Cities as another box, on the same plane with the Board of Supervisors, Flood and Water Conservation Board and Watershed Authority.
 - b. Model should be called a "Chart"
 - c. Show arrows going in both directions between boxes, to indicate lines of communication, for example between the Community Advisory Committee (which should be Committees plural).
 - d. Describe how communication and feedback will flow between all the boxes showing contributing agencies and their respective programs.

- e. Re-organize the tasks/programs listed in the bottom boxes, to line up similar functions across agencies; graphically show where there can be economies and efficiencies by pooling resources/staff across shared functions.
- f. Develop a way to indicate how the County Coordinating Staff interacts with the two advisory committees; possibly shown on the same plane with them (e.g. between them on the chart instead of underneath?).

Guiding Principles Text Changes and Re-Ordering:

Note: Additions are shown in underline and deletions are shown in strikethrough.

~~The WICC is part of the solution to watershed issues and concerns.~~
~~The WICC is politically neutral.~~

1. The WICC collects and disseminates the best possible information to aid decision-making and is part of the solution to watershed issues and concerns.
2. The WICC provides tools, information and education so that all members of the community can discover and understand their watershed.
3. Collaboration is the most effective way to accomplish the mission of the WICC ~~and all.~~ All organizations and individuals working to restore and enhance ~~in~~ Napa County's watersheds are encouraged to participate in the WICC.
4. The WICC supports ~~and promotes~~ the restoration activities of other watershed restoration organizations and facilitates cooperation among them.
5. Participation in the WICC and provision of information to the WICC WebCenter is done voluntarily by agencies, organizations, and individuals.
6. The WICC seeks and accepts funding from foundations, private individuals, organizations, and local, state, and federal government to address its financial needs and to further its mission and goals.
7. The WICC is politically neutral.
8. Add guiding principle to define "watershed" and articulate "riparian" focus in that new guiding principle.

